

Information Security Management System Policy

We strive to achieve total information security by...

- Following good practices to protect the organization's information assets from internal or external / deliberate or accidental information security threats
- Aligning information security management with the organization's strategic risk management context
- Establishing criteria for risk evaluation and risk acceptance
- Controlling access to information assets (including networks) based on business and security requirements
- Protecting information and physical media in transit
- Protecting information associated with the interconnection of business information systems
- Putting safeguards in information sharing
- Observing clear desk policy for papers and removable storage media
- Observing clear screen policy for information processing facilities
- Implementing appropriate security measures in mobile computing and communications
- Establishing rules for the development of software and systems and applying these rules to developments within the organization
- Ensuring protection of the organization's assets that are accessible by suppliers
- Prohibiting the use of unauthorized software and complying with laws on intellectual property rights
- Protecting organizational data and safeguarding privacy
- Taking back-up copies of information, software, and system images and testing them regularly
- Retaining records for sufficient period before disposing them carefully
- Taking disciplinary actions and discourage misuse of information services by personnel
- Complying with applicable requirements related to information security, including the requirements spelt out in the ISO/IEC 27001:2013 standard
- Reviewing the effectiveness of ISMS at regular intervals, and Continually improving our ISMS
- Policies not limited to Information Security will be made available in online format through an intranet system to support the ISMS Policy
- All Managers are directly responsible for implementing the ISMS Policy and for adherence by the regular and contractual staff